

# **Frequently Asked Questions**

## **About Extraordinary Bodies**

Is there somewhere I can see examples of Extraordinary Bodies' work?
Yes! Check out Extraordinary Bodies: <u>YouTube channel</u>.

## 2. Where is Extraordinary Bodies?

We are spread across the south west of the country and we have no central office. During the pandemic we have worked from home or sometimes out of Cirque Bijou's office in Bristol. There is no need to relocate for this position.

## 3. How many people work for Extraordinary Bodies?

Anything from 10-30 people work for the company at any one time. We expand and contract depending on what we are doing.

# 4. How can I find out more about you?

Check out Extraordinary Bodies' website.

# About the application form

1. I'm having difficulty attaching or uploading my video or audio file Please contact Diana at <a href="mailto:IT.support@diversecity.org.uk">IT.support@diversecity.org.uk</a>.

# 2. What time does my application need to be in by?

You need to fill in the application form, and the monitoring and access audit forms by 22<sup>nd</sup> February at midnight.

# 3. I accidentally submitted an incomplete form or I'd like to change something in my form.

Please just start your form again and resubmit it.

# 4. Will you send confirmation you have received my application?

No, we will not send you a confirmation.

## About my eligibility

# 1. I'm not sure if I meet the criteria, should I apply anyway? Or is there someone I can check with?

Please read through and check here and if that doesn't answer your question then email <a href="mailto:becky@diversecity.org.uk">becky@diversecity.org.uk</a>. Everyone's situation is unique and if you feel that you have what we're looking for, please apply!

## 2. Is there an age limit to apply?

There is no age limit.

#### About the interview

## 1. What questions will be asked in our conversation?

The questions that will be asked as conversation starters will be sent to you by email when you are invite to join us.

#### 2. How do I connect to Zoom?

Click here to read clear instructions about how to get on Zoom.

#### 3. Who will the conversation be with?

Billy Alwen (click here for a photo) – Billy is Co-Artistic Director of Extraordinary Bodies

Dave Young (<u>click here for a photo</u>) – Dave Young is a Trustee Grace Okereke (<u>click here for a photo</u>) – is a freelance Producer

# 4. How long will the zoom conversation with you be?

It will last a maximum of 40 minutes.

# 5. How much are we paid for the conversation?

You will be paid £25 for the conversation. You would need to invoice us for this amount.

# 6. What will happen if I am not selected for an interview?

We will be touch by email to let you know.

# 7. How can I get the best out of the process?

Calm, comfortable, quiet space, headphones, computer not a phone glass of water. This is a conversation with you – relax - we want to get to know you and

want you to get to know us. When we invite you to have a conversation with us, we will check what access we need to put in place.

## 8. Will you ask for references?

Yes, we would like you to suggest someone we could speak to about your creative work.

#### About the role

## Will there be support for transport to work?

Any travel required to work for meetings or on tour would be paid.

## 2. Do I need a computer for the role?

Yes probably, but if you do not have one, we will help to access what you need.

## 3. How important are computer skills?

Not very important, and if you need help to use a computer we can put support in place. A lot of team work is online but we can help with basics.

## 4. What would a working day look like?

It will vary a lot – depending on when you are available and what our production schedules are. You would get more details in advance.

# 5. Is there someone I can talk to further about the position?

Yes, you can get in touch with Becky on becky@diversecity.org.uk.

# 6. What are the key dates?

22 February 2021: Submissions deadline for forms and audio/video application.

25 February 2021: Applicants shortlisted and invited to meet us.

3 March 2021: Shortlisted applicants meet us for two-way conversations.

8 March 2021: Successful applicant appointed.

March 2021, flexible: Fellowship begins.